

WORLD FEDERATION OF COLLEGES AND POLYTECHNICS

MINUTES OF MEETING OF MEMBERS

**Master of Ceremony: Rodrigo Núñez G.,
Director, International Affairs, Duoc UC, Chile**

WFCP Chair:	Denise Amyot
WFCP Vice-Chairs:	Dr. Richard Masika, Vice Chair Africa Claudia Schiedeck, Vice-Chair Americas (not present) Zong Wa, Vice Chair Asia Martin Doel, Vice-Chair Europe
Members Present:	Arusha Technical College – Tanzania <ul style="list-style-type: none">• Dr. Richard Masika (also representing CAPA) Association of Colleges (AoC) – UK <ul style="list-style-type: none">• Martin Doel Beijing College of Finance and Commerce – China <ul style="list-style-type: none">• Hang Wang Burton and South Derbyshire College – UK <ul style="list-style-type: none">• Dawn Ward China Education Association for International Exchange (CEAIE) (China) <ul style="list-style-type: none">• Zong Wa Colleges and Institutes Canada (CICan)) – Canada <ul style="list-style-type: none">• Marie-Josée Fortin Commonwealth Association of Polytechnics in Africa (CAPA) – Tanzania, Kenya, Mauritius, Seychelles and Uganda in the East African region; Ghana, Nigeria, Sierra Leone and The Gambia in the West African region; and Botswana, Lesotho, Malawi, Mozambique, Namibia, Republic of South Africa, Swaziland, Zambia and Zimbabwe in the Southern/Central African region <ul style="list-style-type: none">• Raimo Naanda (Ministry of Higher Education, Training and Innovation – Namibia)• Jerry Beukes (Namibia Training Authority – Namibia) Conselho Coordenador dos Institutos Superiores Politécnicos (CCISP) – Portugal <ul style="list-style-type: none">• Joaquim Mourto• Armando Pires (also representing EURASHE)



WFCP

World Federation of
Colleges and Polytechnics

Conselho Nacional das Instituições da Rede Federal de Educação Profissional,
Científica e Tecnológica (CONIF) – Brazil

- Wilson Conciani

Instituto Profesional y Centro de Formación Técnica – Pontificia Universidad
Católica de Chile (Duoc UC) – Chile

- Ricardo Paredes

Global Education Network (GEN) – Australia, Canada, Singapore, USA

- John Henik

Qingdao Technical College – China

- Zhen (Joe) Li

Seneca College – Canada

- Jos Nolle

TAFE Directors Australia – Australia

- Martin Riordan

Centro de innovación para la Formación Profesional (TKNIKA) – Basque Country

- José Luis Fernandez Maure

Victorian TAFE Association (VTA) – Australia

- Andrew Williamson

WFCP Secretariat: Tresanna Hassanally

Observers: Highbury College – UK

- Stella Mbubaegbu

Holmesglen Institute of TAFE – Australia

- Mary Faraone

Place: Praça do Papa, Vitória, Brazil

Date: September 23, 2016

Time: 11:30 a.m. – 12:15 p.m.

Documents Tabled

1. Agenda – Annual General Meeting
2. Minutes of May 27th, 2015 Annual General Meeting
3. Vitória Declaration and Backgrounder



4. Board of Directors nominations
5. Financial statements prepared by auditing firm, Deloitte LLP.

Resolutions

It was resolved that:

1. John Henik, David Hughes, Mouhamed Fadel Niang, and Wayne Wheeler are accepted to the Board of Directors.
2. To accept the financial statements prepared by the auditor.

There being no further business the meeting closed at 12:15 p.m.

Signed as an accurate record:

Chair

Welcome and Introduction

Master of Ceremonies, Rodrigo Núñez G. (Duoc UC) welcomed the members gathered before introducing the Chair who greeted the members. The World Federation of Colleges and Polytechnics has published its second Annual Report and the Chair used the opportunity to highlight accomplishments over the last year, since the May 2015 Annual General Meeting (AGM) in Winnipeg Canada.

Report from the Chair

Before beginning, the Chair thanked our hosts in Brazil, Conif and IFES. She also thanked the Board for their support of the Federation noting they are active and commit their time and passion to professional and technical education and training.

She thanked the Association of Colleges and Martin Doel for acting as the Federation's Treasurer for the last several years. The Board has agreed that the Federation's finances will be moved to Canada and Martin Riordan (TAFE Directors Australia) has agreed to accept the role of Treasurer. The focus of the organization is federation sustainability. The Chair thanked Tresanna Hassanally (WFCP Secretariat) for her work on the Federation matters.

The highlights the Chair noted from the Annual report are:

- The WFCP is now incorporated which will help diversify its sources of funding.
- The WFCP has completed about 80% of the two-year strategic plan adopted in 2014
- The Awards of Excellence saw an increase of almost 2 times as many nominations received in 2014
- The WFCP has signed two Memorandums of Understanding with EURASHE, representing 40 countries, and PIN, representing about 15 additional countries
- ACTI representing twelve countries of the Caribbean has left, along with several other organizations
- The Vitória Declaration introduced at the 2016 World Congress is focused on inclusion; the expectation is that members will implement the Declaration's recommendations in their home countries.
- The 2016 World Congress includes a series of firsts including the first green congress and the first Best Practice Guide from the WFCP Award winners, which we hope to have published in conjunction with UNESCO.

The Board had just left their meeting and the Chair recounted important developments to the members. The forward focus for the Federation will be three things: Federation Sustainability, with Martin Riordan taking the Lead; member engagement with Zong Wa (CEAIE) taking the lead; and, stakeholder engagement with Brazil (Conif) and Canada (CICan) taking the lead. The Board also approved the next destination for the World Congress as Melbourne, Australia. She thanked the Board and Ms. Hassanally again for their great work.

Report from the Vice-Chairs

Mr. Doel gave the update for Europe noting that UK and European colleagues have contributed to the affinity groups in particular the Higher Technical Skills group which is now one of our more mature affinity groups. We continue to look to expand membership in Europe but as the model is different than individual institutions, it is difficult but we will continue to develop possible memberships.

Mr. Wa gave the update for Asia noting that his major responsibility is to promote WFCP regionally, taking advantage of China's role in AESAN to promote the WFCP. Mr. Wa also recruits new members to the Federation, having recruited members from within China and explored possibilities in Korea and Japan,

though there needs to be a joint effort to recruit new countries, especially in Asia. China facilitates affinity groups, particularly the Student Support Services group led by Qingdao Technical College. China recruited a number of colleges to attend the Congress with 35 participants coming from 21 colleges.

Dr. Richard Masika (Arusha Technical College/CAPA) announced there was great news from Africa. CAPA brought 18 delegates to the conference: 2 from Tanzania, 15 from Kenya and one from Uganda. In view of the recent recognition that CAP has gained from the African Union (AU) to spearhead the spread of TVET in Africa, I will say that WFCP and CAPA are working together and there will be more engagements in Africa. That is very much in line with our new strategic plan and in 2020 CAPA looks forward to hosting the Congress in Africa – that is CAPA's vision now.

[As the Vice-Chair for Americas, Claudia Schiedeck has left her position with Conif, there was no update provided on the Americas.]

Updates on Affinity Groups

Mr. Núñez provided an update of highlights from the Affinity Groups.

The Green Colleges group is led by TDA and AoC with input from CEAIE. In 2015, the group participated in an APEC conference in Asia.

The Applied Research group is focused on advanced manufacturing and water management. The group has engaged in international projects.

The Access to Learning and Employment group is led by CCISP and Conif. In 2015, the group launched a Google group to facilitate discussion and identify best practices from around the world.

The Higher Technical Skills group has been very active under the leadership of Australia and the UK. The group participates in exchanges, develops projects, hosted a roundtable on innovation and applied research, and meets regularly on teleconferences.

The Entrepreneurship group was developed to address the need or entrepreneurial skills around the world. It held a panel on Leadership and Entrepreneurships during the World Congress.

The Chair noted that the two days preceding the Congress, the WFCP held its second two-day workshop on leadership where recommendations were made regarding that Affinity Group. As Canada has the lead on Leadership, she will ensure those recommendations are followed up on. There was agreement that there should be another two-day leadership workshop preceding the Congress in Melbourne.

Elections to the WFCP Board of Directors

Mr. Núñez announced the nominations for the Board of Directors and asked the members to object to any. No objections were made. The members voted to accept the nominations of John Henik (Global Education Network – GEN), David Hughes (AoC), Mouhamed Fadel Niang (Réseau des Instituts supérieurs d'Enseignement professionnel – RISEP), and Wayne Wheeler (American Association of Community Colleges).

Financial statements

Mr. Doel noted the financial statements, prepared by an auditor, is in the packages provided. He recommends the accounts as a fair recommendation, noting the Federation is financed for the next two years.

The members approved the statements.

The meeting adjourned.